

# **The Silvestrian Suites Privacy Policy**

The Silvestrian Suites is committed to respecting the privacy of customers and users of The Silvestrian Suites online applications. This privacy policy governs the manner in which The Silvestrian Suites uses, maintains and discloses information collected from customers and users of any Silvestrian Suites web-based database applications

## **Privacy**

The Silvestrian Suites is committed to developing long lasting relationships based on trust. The Silvestrian Suites will do everything in its power to ensure that your right to privacy is maintained and protected.

## **Collecting Data**

The Silvestrian Suites is the sole owner of any personal information collected on this site. We will not sell, share, or rent this information to any others. The Silvestrian Suites collects information from our customers and potential customers on this website to support our product offering to you

## **Hyperlinks**

This web site may contain links to other sites. Please be aware that The Silvestrian Suites is not responsible for the privacy practices of such other sites. This privacy statement applies solely to information collected by The Silvestrian Suites website and bespoke applications.

## **Cookies**

A cookie is a piece of data stored on the visitor's hard drive that stores information about that visitor's activity on our website. Once the visitor closes their browser, the cookie session terminates. Cookies are used to enable us to track and target the progress of our visitors and allow us to use this information to enhance the design of our site.

## **Information Collected**

The data collected through the use of the online application is only that which has been defined by the customer. No other data is collected or stored by the application. Some data is collected and tracked using session cookies. These are pieces of data stored on the server and deleted when the browser is closed or the user logs out of the system.

## **Disclosure of Information**

The Silvestrian Suites will never disclose any data collected by the online application to any other person or party, except as directed in writing by the customer.

## **Legal Disclaimer**

Though every effort is made to preserve your privacy, The Silvestrian Suites may need to disclose personal information when required to by law. If it is deemed necessary that such action needs to be taken, The Silvestrian Suites will comply with judicial proceedings should a court order or legal process be served on The Silvestrian Suites.

## **Maintenance of Information**

The data you provide which is collected by the online application is saved and may be stored on one or more databases directly or indirectly maintained by The Silvestrian Suites. The ISP employs industry standard security measures to protect the confidentiality of the information. Although The Silvestrian Suites cannot guarantee that any loss, misuse or alteration of data will not occur; every effort is made to prevent such occurrences.

## **Your Responsibility**

Where applicable, you are responsible for the security of your web site/application login details and passwords. Make sure you keep them in a safe place and do not share it with others.

Always remember to log out after your session ends, to ensure that others cannot access your information. You should take this precaution even if you are not using a public computer, such as at a library or Internet café, but even when using your private computer in your home.